

(An Institute of National Importance under the Ministry of Education, Government of India)

Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600127

मेलक्कोट्टैयूर, वंडलूर-केलमबाक्कम रोड, चेन्नई-600127

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F.No. IIITDMK/R/2/2024

15<sup>th</sup> July, 2024

## FACULTY RECRUITMENT ADVERTISEMENT

(Advt. No. IIITDMK/R/2/2024 dated 15.07.2024)

Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram (IIITDM Kancheepuram) is an Institute of National Importance established in 2007 by the Ministry of Education, Government of India. The Institute is located at the outskirts of Chennai, off Vandalur-Kelambakkam Road (approximately 25 Km from Chennai Airport and 17 Km Tambaram Railway Station). It is an Institute of higher learning for Design and Manufacturing Oriented Engineering Education. The Institute offers B. Tech., Dual Degree, and M. Tech. programmes in the areas of Computer Science and Engineering, Electronics and Communication Engineering, Mechanical Engineering and Smart Manufacturing along with inter disciplinary M. Des. and Ph.D. programmes in the core and applied areas of Science and Engineering.

### I. Posts:

The faculty posts were sanctioned by the Ministry of Education under 4-Tier flexible faculty structure and there are 41 vacancies available across all departments/school under this 4-tier flexible faculty structure.

The requirement of posts in different departments and school are detailed below.

Post	Department/Stream
<b>Professor</b> (Pay matrix level 14A as per 7 <sup>th</sup> CPC)	<ul style="list-style-type: none"><li>Mathematics (MA)</li></ul>
<b>Associate Professor</b> (Pay matrix level 13A2 as per 7 <sup>th</sup> CPC)	<ul style="list-style-type: none"><li>School of Interdisciplinary Design and Innovation (SIDI)</li><li>Physics (PH)</li><li>Mathematics (MA)</li></ul>
<b>Assistant Professor Grade-I</b> (Pay matrix level 12 as per 7 <sup>th</sup> CPC)	<ul style="list-style-type: none"><li>Computer Science and Engineering (CS)</li><li>Electronics and Communication Engineering (EC)</li><li>Mechanical Engineering (ME)</li><li>School of Interdisciplinary Design and Innovation (SIDI)</li><li>Mathematics (MA)</li></ul>
<b>Assistant Professor Grade-II</b> (Pay matrix level 11 as per 7 <sup>th</sup> CPC)	<ul style="list-style-type: none"><li>Computer Science and Engineering (CS)</li><li>Electronics and Communication Engineering (EC)</li><li>Mechanical Engineering (ME)</li><li>School of Interdisciplinary Design and Innovation (SIDI)</li><li>Mathematics (MA)</li></ul>
<b>Assistant Professor Grade-II</b> (Pay matrix level 10 as per 7 <sup>th</sup> CPC)	<ul style="list-style-type: none"><li>Computer Science and Engineering (CS)</li><li>Electronics and Communication Engineering (EC)</li><li>Mechanical Engineering (ME)</li><li>School of Interdisciplinary Design and Innovation (SIDI)</li><li>Mathematics (MA)</li></ul>

**II. Detail of Educational Qualification and Experience Required for the Posts Under Four Tier Flexible Structure:**

S.No.	Designation, Pay Band and Academic Grade Pay	Essential Qualification	Relevant Experience	Other Essential Requirements	Additional Desirable Requirements
1.	<b>Assistant Professor Grade II</b> Pay Matrix level 10 (Rs. 70,900 – 98,200)	Ph.D.	None	None	One publication in an SCI journal.
2.	<b>Assistant Professor-Grade II</b> Pay Matrix level 11 (Rs. 71,000 – 1,17,200)	Ph.D.	01 year.	<ul style="list-style-type: none"> <li>One paper accepted for publication in SCI journal.</li> </ul>	<ul style="list-style-type: none"> <li>Two papers in SCI Journals or one patent; may be based on Ph.D work.</li> </ul>
3.	<b>Assistant Professor-Grade I</b> Pay Matrix level 12. (Rs. 1,01,500-1,67,400)	Ph.D.	03 years after Ph.D. or 06 years total (not counting Ph.D. enrolment period) after obtaining M. Tech./M.E./M.Des. degree.	<ul style="list-style-type: none"> <li>02 papers in SCI Journals outside Ph.D. work.</li> <li>One ongoing sponsored project for candidates from academia.</li> <li>Two experiments or computational projects added to teaching laboratories where appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>One Ph.D. Supervision ongoing;</li> <li>01 patent;</li> <li>Experience in industry or R&amp;D lab of repute;</li> <li>M.Tech., M.Des. M.Sc. or B.Tech., B.Des. project supervision on live industrial problems.</li> </ul>
4.	<b>Associate Professor</b> Pay Matrix level 13A2. (Rs. 1,39,600-2,11,300)	Ph.D.	<ul style="list-style-type: none"> <li>06 years after Ph.D.</li> </ul> or 09 Years total (not counting Ph.D. enrolment period) out of which 03 years should be after Ph.D.  <ul style="list-style-type: none"> <li>Three years at the level of Assistant Professor with AGP of Rs.8000 or its equivalent in 7th CPC at a reputed university, R&amp;D Lab or relevant industry.</li> </ul>	<ul style="list-style-type: none"> <li>04 Papers in SCI journals after Ph.D.;</li> <li>One Ph.D. guided as sole or principal supervisor plus one continuing.</li> <li>Two projects ongoing or one ongoing plus one completed.</li> <li>Two experiments or computational projects added to teaching laboratories where appropriate.</li> <li>Academic outreach activity equivalent to two self-financed short-term courses.</li> </ul>	<ul style="list-style-type: none"> <li>01 or more patents;</li> <li>supervising two or more students for Ph.D.;</li> <li>Strong liaison with industry;</li> <li>Offering courses through application of ICT.</li> </ul>
5.	<b>Professor</b> Pay Matrix level 14A. (Rs. 1,59,100-2,20,200)	Ph.D.	<ul style="list-style-type: none"> <li>10 years after Ph.D.</li> </ul> or 13 years total (not counting Ph.D. enrolment period) out of which 07 years are to be after Ph.D.;	<ul style="list-style-type: none"> <li>Two Ph.D. degrees guided in Career as sole or principal supervisor.</li> <li>The following during the past 04 years.               <ol style="list-style-type: none"> <li>03 papers in SCI Journals;</li> <li>One High value sponsored or consultancy project;</li> <li>Academic outreach activity equivalent to two</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>One or more Patents,</li> <li>Supervised more than three students for Ph.D.</li> <li>Preparing E- Learning material.</li> <li>At least one self-financed short-term course offered every year.</li> <li>Strong liaison with industry.</li> </ul>

			AGP of Rs. 9500/level 13A2 in an Institute of repute	self-financed courses offered as coordinator and main teacher; iv. Two experiments or computational design projects added to teaching laboratories where appropriate.	<ul style="list-style-type: none"> <li>• Offering significant support to Institute management;</li> <li>• High value sponsored or consultancy projects.</li> </ul>
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### III. Eligible Degrees and Research Areas

Discipline	Eligibility criteria
<b>Computer Science and Engineering</b>	<ul style="list-style-type: none"> <li>• B.E./B.Tech. in Computer Science and Engineering/Information Technology/ Artificial Intelligence/ Data Science/ Cyber Security/ Electronics and Communication Engineering or relevant stream/degree.</li> <li>• M.E./ M.Tech./ M.Des.(Computer Science and Engineering/ Information Technology/ Communication Systems/ Artificial Intelligence/ Data Science/ Cyber Security or relevant stream/ degree).</li> <li>• Ph.D. Degree (Computer Science and Engineering or related topics).</li> </ul> <p><b>Research Area:</b> Machine Learning, Data Sciences, Computer Vision, Operating Systems, Computer Architecture, IoT, Computer Networks, Information Security, Cloud Computing, Theoretical CS, Software Engineering, Real Time Systems.</p>
<b>Electronics and Communication Engineering</b>	<ul style="list-style-type: none"> <li>• B.E./B.Tech. (Electrical Engineering/ Electrical and Electronics Engineering/ Electronics Engineering/ Electronics and Communication Engineering or relevant stream/ degree).</li> <li>• M.E./M. Tech./ M. Des. (Electrical Engineering/ Electrical and Electronics Engineering/ Electronics Engineering/ Electronics and Communication Engineering or relevant stream/ degree).</li> <li>• Ph.D. Degree (Electrical Engineering/ Electronics Engineering/ Electronics and Communication Engineering or relevant topics).</li> </ul> <p><b>Research Area:</b> Communication Systems, RF &amp; Microwave Engineering, RF/ Microwave Circuits, Antennas and Systems, Signal and Image Processing, VLSI Circuit &amp; System Design, VLSI Testing &amp; Verification..</p>
<b>Mechanical Engineering</b>	<ul style="list-style-type: none"> <li>• B.E./B.Tech. (Mechanical Engineering/ Aerospace Engineering/ Automobile Engineering/ Industrial Engineering/ Electrical/ Electronics Engineering/ Instrumentation / Production/ Manufacturing Engineering/ Mechatronics/ CAD/CAM/ CIM/ Computer Science Engineering/ AI &amp; Robotics or relevant stream/ degree).</li> <li>• M.E./ M. Tech./ M. Des. (Mechanical Engineering/ Aerospace Engineering/ Automobile Engineering/ Industrial Engineering/ Instrumentation / Production/ Manufacturing Engineering/ Mechatronics/ CAD/CAM/ CIM/ AI &amp; Robotics or relevant stream/degree).</li> <li>• Ph.D. (Mechanical Engineering/ AI &amp; Robotics or relevant topics).</li> </ul> <p><b>Research Area:</b> Futuristic research areas in Manufacturing, Robotics, AI, Data Science, Mechatronics, Materials and Engineering design, and Thermal and fluid sciences and related areas. CFD, Heat Transfer, Multi phase flows Metal forming and Joining</p>
<b>School of Interdisciplinary Design and Innovation</b>	<ul style="list-style-type: none"> <li>• B. Des., M. Des. and Ph.D. in Design OR Engineering graduates with at least one degree in Design at Masters or PhD level in the subject area of Product Design or relevant areas</li> <li>OR</li> <li>• Ph.D. in Science/Engineering with practical experience in Product Design &amp; Development.</li> </ul> <p><b>Research Area:</b> Aesthetics, Form and sketching, CAD and digital sketching/ modeling, Human factors and ergonomics, Visual communication, Interaction design, Graphic design, Kinetic art, CAE in Product Design, Bio-inspired Design, impact and crashworthiness, lightweighting, sustainable products from wastes</p>

<b>Mathematics</b>	<ul style="list-style-type: none"> <li>• Bachelor and Master Degree in Mathematics/ Statistics/ Applied Mathematics/ Industrial Mathematics &amp; Scientific Computing along with Ph.D. in Mathematics/ Statistics or relevant areas.</li> </ul> <p><b>Research Area:</b> Algorithmic graph theory, Statistics / Data Sciences, Probability theory, Differential Equations, Real / Complex Analysis, Algebra, Numerical methods</p>
<b>Physics</b>	<ul style="list-style-type: none"> <li>• B.Sc. and M.Sc./ M.Sc. (Tech)/ B.Tech. in Physics, Applied Physics, Materials Science/ M.Tech. (Solid State Technology)/ M.Tech. (Materials Science)/ M.Sc. Applied Optics/ Optoelectronics or relevant stream/degree along with Ph.D. in Physics or relevant areas.</li> </ul> <p><b>Research Area:</b> Raman Spectroscopy.</p>

### Other Requirements:

1. The research areas listed in the advertisement are in general. However, only those candidates will be considered whose areas of research are required for the department/Institute at the time of the selection process.
2. Internal candidates who are fulfilling essential qualifications, relevant experience and other essential requirements may also apply for these posts irrespective of specializations indicated in the above table.
3. The candidate should be able to teach maximum number of core and/or elective courses at UG and PG Level offered by the department to which the candidate has applied.
4. All the candidates shall have Ph.D. in the relevant discipline and shall have first class in the preceding degrees. The preceding degrees means graduation (UG) onwards.
  - (i) In case, the University/Institution does not mention first class in the degrees, the candidates should have passed and secured at least 6.5 CGPA/CPI (on a 10-point scale) or 60% marks in aggregate. Conversion from CGPA/CPI to percentage or vice versa given by the individual Institute/ University will be considered/allowed for determination of eligibility.
  - (ii) In case, the candidate has passed and secured CGPA/CPI under any other point scale (other than 10-point scale), then certificate issued by the authorized signatory (NOT the Mentor/Supervisor/Head of the Department) of the Institute/University to the effect of having secured the first class in such degree must be attached. Alternately, the CGPA/CPI may be equivalently converted on 10-point scale for determination of eligibility.
  - (iii) The above-mentioned CGPA/CPI/Percentage/Degree should be awarded by a recognized University/Institute.
  - (iv) The Institute reserves the right to set minimum percentage of marks higher than first class to shortlist the candidates for presentation/ interview.
  - (v) The candidate should possess at least one degree from graduation onward from IISc/IITs/IIITs/NITs/IIMs/ISI/IISERs/TIFR **OR** should be working in regular pay scale at IISc/IITs/IIITs/NITs/IIMs/ISI/IISERs/TIFR. However, the candidates, who have acquired essential qualification (i.e., Ph.D.) and/or preceding degrees from abroad, shall be considered if degree is offered by National University/Institute of respective country or offered by Institutions that are in QS/THE World Ranking up to 500.
5. The period of experience rendered by a candidate on part-time basis, daily wages, visiting/Guest faculty/Purely on Contract Basis (Fixed Remuneration) will not be counted while calculating the valid experience for short-listing the candidates. Last month pay slip may be attached.

### IV. Instructions for Applicants

- Enclosures, if any, in support of application are to be uploaded as separate documents (pdf) along with the application form.
- A detailed Academic Profile, inter alia, including the following information is required to be submitted:
  - a) A Teaching Plan, indicating core courses from the curriculum of IIITDM Kancheepuram (available at [www.iiitdm.ac.in](http://www.iiitdm.ac.in)) that the applicant can teach and also an expanded statement of his objectives and long-term interests in coursework development. In case of candidates having prior teaching experience, the statement should contain student feedback ratings, profiles of 3 best courses taught in the last three years (profile should contain course outline / teaching plan, novel methods used, if any, including online content, term papers, group activity etc.). The statement should also include details of any teaching related awards and details of participation in teacher development programs as participant or as mentor.
  - b) A Research Plan highlighting current and past research interests and achievements and also the future plans for short and long terms. The plan shall also highlight the achievements of guided research scholars especially where one can take pride in the work done or the role played in guiding. In addition, candidates are expected to submit one-page abstract of two research proposals after joining the Institute.
  - c) Details of Journal publications: (SCI /SCIE only)
 

Candidates are expected to upload a list of journal publications along with copies of 4 best papers authored by them in the last 5 years chronologically listing:

Names of authors, Title of the paper, Name of the Journal/Conference, Volume/ Proceedings, pages (from – to), Year, etc. The same shall be grouped as Journal Publications and papers presented at National / International Conferences along with citation count and Journal Impact factors as available.

- d) Details of Awards, Patents, Prizes etc., indicating:  
Nature, Name of prize/award, awarded by, awarded for, year of award; Name of the patent, year and details about the patent etc. as well as the candidate's specific contribution vis a vis the Co-inventors.
- e) Research Guidance (only Ph.D. with formal Guide Status):  
Research degree, Name of the scholar, Title of the Thesis, Year of award etc. (on -going supervision) may also be indicated separately.
- f) Details of Externally funded / Sponsored projects:  
Title of the project, Duration, Sponsor, Value, Co-investigators, if any, role of the candidate and specific contributions etc. Candidates should highlight specific contributions, if any, to industry, pointing out the challenges overcome and the value added etc.
- g) Industrial Experience and Consultancy: Details of industrial experience and relevance to proposed teaching and research.
- h) Other Activities Like:  
Lab Experiments added, outreach activity, E learning/ICT based methodology adopted for teaching, Text books and Monographs if any authorized by the candidate along with details, continuing education programs / conferences organized (as an organizer or co-organizer) etc.
- i) Any other relevant but brief information on academic standing.

**On the above, the Teaching and Research Plan are not required to be submitted at the time of application. Upon publication of shortlisted candidates, the candidates are required to submit the same within the stipulated time. Further, only in case of shortlisted candidates, references will be invited directly from the referees by the Institute.**

## V. Benefits extended to Faculty:

- a) A Cumulative Professional Development Allowance (CPDA) of Rs.3.00 lakhs for every block period of 3 years will be made available to every member of the faculty on reimbursable basis to meet the expenses for participation in National and International conferences, Membership fee of professional bodies and contingent expenses.
- b) Allotment of faculty quarter inside the campus.
- c) Opportunity to interact with industry, other research and professional Institutes.
- d) Encouragement for Consultation works with liberal policy.
- e) Professional visits during vacation period for carrying out scientific research work.
- f) Facilities for Research and Development activities in all the Departments and Centers.
- g) Reimbursement of telephone bills up to Rs.1200/- per month (plus taxes) and newspaper allowance.
- h) Good facilities for computing and research.
- i) Well-stocked library.
- j) Institute provides seed grant up to Rs. 20.00 lakhs subject to certain conditions and is likely to be increased.
- k) The Institute provides support for group of faculty under S.M.I.R.E. scheme for procuring major equipment costing above Rs.25 Lakh to Rs.1.50 Crore for new thrust areas of research.
- l) Leave Travel Concession for self and dependent family members to visit home town on three occasions in block of four years and to any place in India on the fourth occasion. This facility is available for the first two blocks of four years after joining the Institute.

## VI. Additional Information:

### 1. Age limit:

Assistant Professor Grade II	35 Years
Assistant Professor Grade I	40 Years
Associate Professor	45 Years
Professor	50 Years

However, for exceptional candidates age may be relaxed at the discretion of the scrutiny committee with the approval of Director.

- 2. **Candidates are not required to pay any application fee.**
- 3. Only Indian Nationals, Persons of Indian Origin (PIO) and overseas citizens of India (OCI) are eligible to apply. The persons holding the foreign passport are required to provide the details in the application form. Offer of appointment for the individuals with foreign passports will be issued only after the Political and security clearance from Ministries of External Affairs and Home Affairs is obtained.
- 4. The reservation norms and age concession for OBC-NCL, SC, ST and EWS are applicable as per the Govt. of India norms. The candidates mentioning the reserved category in the application should **upload the valid category certificate (details are available in clause 28) at the time of applying online** and **failure to submit /upload the category certificate will lead to rejection of their application.**
- 5. The reservation and age relaxation for the PwD Candidates are as per Government of India norms.

6. **The candidate should apply only once for a particular post and if they apply second time for the same post, only the application submitted for the first time shall be considered to prevent anomaly in the recruitment process. Hence the candidates are advised to verify and upload all the document/credential/ certificate etc. before applying.** However, candidates applying for more than one post (different post) are required to submit application for each post separately.
7. **Candidates employed in Government and Semi-Government Organizations, Public Undertakings, University and Educational Institutes should submit the NOC at the time of interview, failing which they shall not be allowed to appear for the presentation/interview (as per format Annexure 'A')**
8. Serving faculty members of the IIITDM Kancheepuram may also apply for higher Academic Grade Pay/Level of pay or Cadre without any age limit across departments/streams/schools.
9. The Institute reserves the right to offer a lower post including entry level post of the cadre to any candidate taking into account his credential even in case of application for higher post.
10. The Institute reserves the right to screen and call only such candidates as are found suitable and meeting the norms and requirement of research area specified for the department. Thus, just fulfilling the minimum prescribed conditions would not entitle one to be called for presentation/interview.
11. The Institute reserves the right to restrict the number of candidates for presentation/interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and other academic achievements.
12. The decision of the respective committee(s) during the screening and document verification stage, written examination, seminar presentation shall be final, in this regard.
13. Since, Departments/Subjects/Specializations are many and not comparable with each other, following a uniform standard/norm for shortlisting of a candidate by a department is not feasible. Hence, Departments may fix different short-listing criteria for a post/specialization.
14. The scrutiny of applications will be done *prima-facie* on the basis of document and information furnished by the candidate in the application. Any discrepancy found between the information given in application and verified by the supporting document at any stage of recruitment/appointment shall render the candidate ineligible. Hence, the candidate is responsible for the correctness of the information provided in the application. Any information given in the application which is incorrect / false / suppressed fact will render the candidature ineligible at any stage during recruitment process or after joining the post if selected.
15. In case of any inadvertent mistake in the process of Screening/ Selection, which may be detected at any stage even after the issue of Offer of Appointment, which render the candidature ineligible, the Institute reserves the right to withdraw/cancel the offer of appointment.
16. Candidates who have obtained or are expected to obtain their most recent degree (Ph.D.) from IIITDM Kancheepuram will normally not be considered for recruitment, except where there is a 3 years gap between leaving the Institute and the last date of application.
17. All recruitment and pay-fixation shall be done by the Board of Governors (BoG) of the Institute only on the recommendations of duly constituted Selection Committees. Higher initial basic pay may be recommended to exceptionally qualified and deserving candidate(s) with relevant experience by the selection committee. The Selection Committee shall be the only entity empowered to consider the past services and qualifications of an applicant.
18. The invitation to candidate for presentation/interview merely indicates the suitability for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.
19. The candidates called for the recruitment process will have to appear for the same at their own cost. (i.e. no TA/DA will be paid to the candidates)
20. Any Addendum/ Corrigendum/ Clarification will be published only on the Institute website ([www.iiitdm.ac.in](http://www.iiitdm.ac.in)). Any update on shortlisted candidates, recruitment schedule etc. will be notified in the Institute website only. Hence, the candidates are requested to keep a copy of their application with them for their reference and advised to periodically visit the Institute website for any information/ updates. **The date and time of Presentation/ Interview will be informed only through the Institute website / e-mail. The Institute will not be responsible for non-receipt of emails by the candidates.**
21. Canvassing in any form will make the candidature invalid.
22. The date for determining eligibility of applicants in every respect i.e., qualifications, experience and preferred age limit etc. shall be considered as on the closing date, i.e., the Last Date of the Submission of Application Form.
23. Applicants should not have been convicted by any court of law.
24. No person, (i) who had entered into or contracted a marriage with a person having a spouse living; or (ii) who is having a spouse alive, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.
25. Candidates applying from and continue to reside abroad can be permitted to attend the presentation/ interview on their request through video conferencing depending on the merit. It is mandatory to have personal presence in the recruitment process for the applicants who are residing in India.
26. Candidates shortlisted for presentation/interview will have to produce all original documents for verification in support of their application regarding reservation category, educational qualification, experience, NOC (if any), passport (if applicable) and Aadhar card.

27. Candidates may be posted and/or transferred to another department at any time during service career, in the interest of the Institute.
28. The candidates claiming the benefits of reservation are required to upload the valid/relevant caste/category certificates in prescribed format at the time of applying and also to bring the original at the time of presentation/interview. No other certificate will be accepted as a sufficient proof.
  - a) OBC-NCL certificate issued on or after 1st April, 2024 shall only be considered for Reservation under OBC (Non-Creamy Layer) category and same to be uploaded at the time of applying. [as per format **Annexure B**].
  - b) EWS certificate issued on or after 1st April, 2024 shall be considered for reservation under EWS category, whose family has gross annual income below Rs. 8.00 lakh (Rupees Eight Lakh only) for the financial year prior to the year of application. Also persons whose family owns or possesses any of the assets as mentioned in DOPT, Govt. of India OM No.36039/1/2019-Estt (Res) dated 31st January, 2019 shall also be excluded from being identified as EWS, irrespective of the family income. The EWS certificate must be uploaded in the prescribed proforma at the time of applying [as per format **Annexure C**].
  - c) The persons with disability (PwD) shall be required to upload the Disability/Medical Certificate in the prescribed form issued by the competent medical authorities for the purpose of employment as per Government of India norms at the time of applying. Persons suffering from not less than 40% of the disability in 2.2 a,b,d and e category shall only be eligible for the benefit of reservation under this category as per DOPT OM No.36035/02/2017-Estt (Res) dated 15 January 2018. [as per format **Annexure D**]
  - d) SC/ST certificate issued by the competent authority should be uploaded by the candidate at the time of applying and also to produce at the time of presentation/interview. [as per format **Annexure E**]
  - e) Latest monthly pay slip from the current employer.
29. No correspondence whatsoever will be entertained from the candidates regarding the reason for not being shortlisted for the recruitment process.
30. The Institute reserves the right to fill or not to fill any or all the posts advertised.
31. Any dispute with regard to the selection / recruitment process will be subject to Courts / Tribunals having jurisdiction over courts of Chengalpattu.

## **VII. Important documents to be uploaded**

1. Recent passport size photograph
2. ID Proof (Aadhar Card/Passport)
3. Birth Certificate / SSLC / Class 10 Mark sheet
4. Category Certificate (EWS / OBC-NCL / SC / ST) EWS and OBC-NCL to be dated after 01/04/2024(if applicable)
5. PWD Certificate (if applicable)
6. Ex-Serviceman Certificate (if applicable)
7. NOC from the current Employer (if applicable)
8. Latest Pay slip (if applicable)
9. Mark list/Grade card and Degree certificate of each educational qualification as a single file.
10. Experience Certificates
11. Experience Certificate in Industry / R&D Lab
12. Proof of Administrative Experience certified by the Employer
13. Accepted/Published Journal Papers
14. Proof of Ph. D Research Supervision certified by the Employer
15. Sanction order OR Proof of Sponsored Research Projects / Industrial Consultancy Projects certified by the Employer
16. Proof of Short term courses / workshops / FDPs conducted - certified by the Employer
17. Proof of Patent Filed / Published / Granted
18. Manual of Experiments / Computational Projects added to teaching laboratories certified by the Head of the Department.
19. Proof of M.Tech., M.Des., M.Sc, B.Tech., B.Des. Project supervision on live industrial problems certified by the HoD.

## VIII. Mode of Selection

The selection process consists of two/three phases:

- a) Written test (only for Pay Level 10 & 11)
- b) Seminar presentation (all Pay Levels 10,11,12,13A2 & 14A)
- c) Interview (all Pay Levels 10,11,12,13A2 & 14A)

Note:

- For Pay Levels 10 & 11, shortlisted candidates from written test only will be invited for Seminar Presentation.
- For Pay Levels 12 & above, the shortlisted candidates will be directly invited for seminar presentation.
- Only the candidates recommended in Seminar Presentation shall be eligible to attend interview.

## IX. Important dates:

- a) Opening date for online application : **16.07.2024**
- b) Closing date for online application : **16.08.2024 up to 05:00 PM**

Any query, please contact: Email: [recruit@iiitdm.ac.in](mailto:recruit@iiitdm.ac.in), Telephone: **044 2747 6313**

- (i) APPLY THROUGH ONLINE PORTAL ONLY
- (ii) UPLOAD ALL THE SUPPORTING DOCUMENTS
- (iii) PRESERVE THE COPY OF APPLICATION FOR FUTURE REFERENCE
- (iv) NO NEED FOR SUBMISSION OF HARD COPY OF APPLICATION
- (v) NO APPLICATION FEE PAYABLE
- (vi) VISIT THE WEBSITE OF THE INSTITUTE FREQUENTLY FOR UPDATE.

**NO HARD COPY OF APPLICATIONS NEEDS TO BE FORWARDED**

Sd/-  
Dean (FA)



**Endorsement by the Present Employer**

**Forwarded to**                      **INDIAN INSTITUTE OF INFORMATION  
TECHNOLOGY, DESIGN AND MANUFACTURING, KANCHEEPURAM,  
CHENNAI – 600 127**

The applicant Dr./Mr./Mrs/Ms. \_\_\_\_\_, who  
has submitted this application for the post of .....  
in the Indian Institute of Information Technology, Design and Manufacturing,  
Kancheepuram has been working in this organization namely  
..... as  
.....(name of the post), in a temporary/ contract/ permanent capacity  
with effect from ..... in the Scale of Pay/ Pay Band of Rs..... He/She is  
drawing a basic pay of Rs. .... .

Also, on his/her selection, he/she will be relieved from the present position of .....  
.....

Further, it is certified that no court case/disciplinary/vigilance case has ever been held or  
contemplated or is pending against the said applicant. There is no objection for his/ her  
application being considered by the Indian Institute of Information Technology, Design and  
Manufacturing, Kancheepuram, Tamilnadu.

Date:

Place:

Signature of the forwarding Authority

Seal

**OBC Certificate Format**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR  
APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTES (CEIs),  
UNDER THE  
GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri/Smt. \_\_\_\_\_ of  
Village/Town \_\_\_\_\_ District/Division in the \_\_\_\_\_  
State belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No.12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No.12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No.12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No.12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No.12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12016/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No.12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- (xvii) Resolution No. 12015/2/2007-BCC dated 11/10/2010.
- (xviii) Resolution No. 12015/13/2010-BC-II dated 08/12/2011.
- (xix) Resolution No. 12015/05/2011-BC-II dated 17/02/2014.
- (xx) Resolution No. 12011/6/2014-BC-II dated 07/12/2016.

Shri/Smt./Kum. \_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of  
\_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy  
Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training  
O.M. No. 36 012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated  
09/03/2004.

Dated:  
Seal

District Magistrate/ Deputy Commissioner, etc.

**NOTE:**

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. The authorities competent to issue Caste Certificates are indicated below:
  - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
  - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar and
  - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

**Annexure - C**

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of  
\_\_\_\_\_ permanent resident of

\_\_\_\_\_ village/street \_\_\_\_\_ Post Office \_\_\_\_\_  
District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin  
Code \_\_\_\_\_

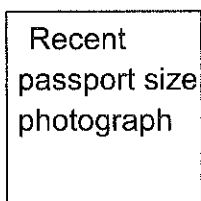
\_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker  
Sections, since the gross annual income\* of his/her family\*\* is below Rs.8.00 lakh (Rupees  
Eight Lakh only) for the financial year

\_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- (i) 5 acres of agricultural land and above.
- (ii) Residential flat of 1000 sq. ft. and above.
- (iii) Residential plot of 100 sq. yards and above in notified municipalities.
- (iv) Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which  
is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central  
List).

Signature with Seal of office  
Name \_\_\_\_\_  
Designation \_\_\_\_\_



\* Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

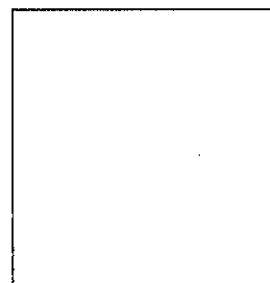
\*\* Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\* Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**The form of certificate to be produced by PwD candidates applying for  
appointment to posts under the Government of India**

1. NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No Date:



**DISABILITY CERTIFICATE**

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board.

This is to certify that Shri/Smt/Kumari\* \_\_\_\_\_ son/daughter\* of  
\_\_\_\_\_ Age \_\_\_\_\_ years, Registration No.

\_\_\_\_\_ is a case of Locomotor disability/ Cerebral Palsy/ Blindness/  
Low vision/ Hearing impairment/ Other disability\* and has been suffering from degree of  
disability not less than \_\_\_\_\_% (\_\_\_\_\_).

**A. Locomotors or Cerebral Palsy:**

- (i) BL—Both legs affected but not arms
- (ii) BA—Both arms affected (a) Impaired reach  
(b) Weakness of grip
- (iii) BLA—Both legs and both arms affected
- (iv) OL—One leg affected (right or left) (a) Impaired reach  
(b) Weakness of grip  
(c) Ataxic
- (v) QA—One arm affected (right or left) (a) Impaired reach  
(b) Weakness of grip  
(c) Ataxic
- (vi) BH—Stiff back and hips (cannot sit or stoop)
- (vii) MW—Muscular weakness and limited physical endurance. B. Blindness or Low

**B. Vision:**

- (i) B—Blind
  - (ii) PB—Partially blind
- C. Hearing impairment: (i) D—Deaf  
(ii) PD—Partially deaf  
(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.  
Reassessment of this case is not recommended/is recommended after a period of years' months. \*

3. Percentage of disability in his/her case is Percent.

4. Shri/Smt./Kum meets the following physical requirements for discharge of his/her duties: —

- (i) F—Can perform work by manipulating with fingers. Yes/No
- (ii) PP—Can perform work by pulling and pushing. Yes/No
- (iii) L—Can perform work by lifting. Yes/No
- (iv) KC—Can perform work by kneeling and crouching. Yes/No
- (v) B—Can perform work by bending. Yes/No
- (vi) S—Can perform work by sitting. Yes/No
- (vii) ST—Can perform work by standing. Yes/No
- (viii) W—Can perform work by walking. Yes/No
- (ix) SE—Can perform work by seeing. Yes/No
- (x) H—Can perform work by hearing/speaking. Yes/No
- (xi) RW—Can perform work by reading and writing. Yes/No

(Dr)  
**Member Medical Board**

(Dr)  
**Member Medical Board**

(Dr)  
**Member Medical Board**

Countersigned by the Medical Superintendent/CMO/Head of Hospital (with seal) Strike out whichever is not applicable.

**FORMAT FOR SC/ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

*(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)*

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town/\* in District/Division \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_  
 The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_  
 The Constitution (Scheduled Castes) Union Territories order, 1951 \* \_\_\_\_\_  
 The Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 \_\_\_\_\_  
 The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.  
 The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.  
 The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.  
 The Constitution (Pondicherry) Scheduled Castes Order 1964@  
 The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @  
 The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@  
 The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @  
 The Constitution (Nagaland) Scheduled Tribes Order, 1970 @  
 The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@  
 The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@  
 The Constitution (SC) orders (Amendment) Act, 1990@  
 The Constitution (ST) orders (Amendment) Ordinance 1991@  
 The Constitution (ST) orders (Second Amendment) Act, 1991@  
 The Constitution (ST) orders (Amendment) Ordinance 1996  
 The Scheduled Caste and Scheduled Tribe Orders(Amendment ) Act 2002.  
 The Constitution (Scheduled Caste) Orders(Amendment) Act 2002.  
 The Constitution(Scheduled Caste and Scheduled Tribe) Orders(Amendment) Act 2002.  
 The Constitution (Scheduled Caste) Order (Amendment) Act 2007.

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother of \_\_\_\_\_ of Shri/Srimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by \_\_\_\_\_ the \_\_\_\_\_ dated \_\_\_\_\_.

%3. Shri/Shrimati/Kumari and /or \* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_

Signature \_\_\_\_\_  
 \*\* Designation \_\_\_\_\_  
 (with seal of office)

Place \_\_\_\_\_  
 Date \_\_\_\_\_

\* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

**NOTE:** The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* **List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**NOTE:** ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.